

## Westminster Senior Portrait Information

To the Class of 2025 and families,

The Senior Portrait process is about to begin. Gemshots will be your photographer for this important part of your senior year. It is our goal to make the process as easy and stress-free as possible.

### **What we do:**

On Picture Day, we offer you the option to enhance your session in many ways at no additional charge. We only offer a “full service” session.

We will, of course, make a formal (indoor) portrait in a studio setting. This is the image that will be used in the yearbook. Then, we offer several casual (outdoor) portraits around the campus. This is where you can customize your session to suit your needs. You can bring the entire family, or siblings, the dog, the dog and the siblings, whatever. If you can get them to the campus, we can make the picture for you.

### **There is no additional charge for these additional services.**

After the session, you will be given access to view and purchase products as needed. You may make a digital purchase in advance at a significant discount. That option will be detailed in your appointment process.

The pending construction has provided a few hurdles to our normal system. We are doing this early so that we can utilize the most desirable locations (front of Pressly) that will not be available over the summer. There is a technical benefit to the early schedule. The lighting will be so much better than in June and July! Plus, if it SNOWS, you will have the best senior portraits EVER!

Please take the time to read all information prior to making your appointment. If you have additional questions, please contact us.

Thank you,

Jim Matthews

Please scroll to the Appointment instruction Section

If you have any questions or problems, please contact us:

Email [info@gemshots.com](mailto:info@gemshots.com) **(this is the preferred method)**

Phone: 404.502.0036 (leave a short message and phone number) **[send email if possible]**

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### Appointment Instructions

Upcoming construction has created a few challenges for the portrait process this year. We can get through this! The most important thing now is to make your appointment in a timely manner. We will not be adding dates or times.

**Please make your appointment by February 22nd!**

In recent years, our most popular product has become “All images (Unedited) in Jpeg format”. With that in mind, you can now choose to make that purchase, at a discount, at the same time you set up your session appointment. When you make your appointment, you will have the option to upgrade the appointment to a “Digital Appointment”, or a “Premium Appointment”. These options will include all images (unedited) plus editing done on images of your choice. The savings will be significant, but only apply when purchased in advance. **Once your session has been completed, you will not be able to upgrade.**

#### Instructions for booking an appointment online:

- Please make the appointment using the **STUDENT** name not the **PARENT** name.
- Please make the appointment using a **PARENTAL** email.
- Go to our website [www.gemshots.com](http://www.gemshots.com) and click on the “Senior Information” tab.
- Follow the prompts to available dates which are **March 3, 8, 10, 17, 24, April 7, 14, 21.**

Thank you for your help with this task!

Gemshots

Please scroll to the Picture Day Instruction Section

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### Picture Day Instructions

Please read these instructions in order to get the most out of your portrait session. The typical session will last about an hour.

1. Report to the lobby of Pressly Hall where you will check-in with Gemshots Staff.
2. The photo session should last about an hour, depending on outfit changes.
3. All students are asked to follow the dress code for “**Dress Up Days**”. Do not forget jewelry desired for this shot. If a tie will be worn, please tie it **AT HOME**.
4. We will have a mirror for you to use but, once again, we will not be adjusting your hair. That part is completely up to you.
5. Casual pictures will be made next. These will be made outdoors around the campus. We allow (and recommend) up to 3 outfit changes. This gives you a variety of choices.
6. You may bring your dog or dogs. The dogs **MUST** be on a leash. If you bring a dog, you need to bring a handler. **DOGS MUST REMAIN ON THE LEASH, AND OUTSIDE, AT ALL TIMES!** If you would like to bring a pet that is not a dog, you **MUST** contact us first.
7. You may also bring siblings, the family, musical instruments or whatever you would like as part of your photographs.
8. Your feet will show in some of these pictures. Please make a wise choice of shoes!

Thank you,

Gemshots

Please scroll to the Senior Portrait Ordering Instructions and Form Section

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### Senior Portrait Ordering Instructions and Form

Ordering Instructions and Order Form will be published when it has been updated for this year.

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