To the Class of 2026 and families,

The Senior Portrait process is about to begin. Gemshots will be your photographer for this important part of your senior year. It is our goal to make the process as easy and stress-free as possible.

What we do:

On Picture Day, we offer you the option to enhance your session in many ways at no additional charge. We only offer a "full service" session. We will, of course, make a formal (indoor) portrait in a studio setting. This is the image that will be used in the yearbook. Then, we offer several casual (outdoor) portraits around the campus. This is where you can customize your session to suit your needs. You can bring the entire family, siblings, the dog, the dog and the siblings, whatever. If you can get them to the campus, we can make the picture for you. **There is no additional charge for these additional services.**

After the session, you will be given access to view and purchase products as needed. You may make a digital purchase in advance at a significant discount. That option will be detailed in your appointment process.

Please take the time to read all information before making your appointment. If you have additional questions, please contact us.

Thank you, Jim Matthews Gemshots

- info@gemshots.com (email is the BEST communication method) [same day response]
- 404-502-0036 (leave callback number, speak slowly and clearly) [allow 2 business days for response]

Gemshots Photographic info@gemshots.com

To the Westminster Class of 2026 and Parents:

Please be sure to make your Senior Portrait appointment by May 1st! We will not be adding dates or times.

In recent years, our most popular product has become "All images (Unedited) in Jpeg format". With that in mind, you can now choose to make that purchase, at a discount, at the same time you set up your session appointment. When you make your appointment, you will have the option to upgrade the appointment to a "Digital Appointment", or a "Premium Appointment". These options will include all images (unedited) plus editing done on images of your choice. The savings will be significant, but only apply when purchased in advance. **Once your session has been completed, you will not be able to upgrade**.

Instructions for booking an appointment online:

- Please make the appointment using the STUDENT name not the PARENT name.
- Please make the appointment using a PARENTAL email.
- Go to our website <u>www.gemshots.com</u> and click on the "Senior Information" tab.
- Follow the prompts to available dates which are May 28, 29, 30, June 11, 12, 13, 25, 26, 27, July 16, 17, 18, 30, 31.

If you have any questions or problems, please contact us: Email info@gemshots.com (this is the preferred method) Phone: 404.502.0036 (leave a short message and phone number) [send email if possible]

Thank you for your help with this task! Jim Matthews

Westminster 2026 Senior Portrait Instructions:

Please read these instructions in order to get the most out of your portrait session. The typical session will last about an hour.

- 1. Report to Room 302 in Barge Commons.
- 2. The photo session should last about an hour, depending on outfit changes.
- All students are asked to follow the dress code for "Dress Up Days". Do not forget jewelry desired for this shot. If a tie will be worn, please tie it AT HOME.
 Because of the way the formal Senior Portrait is cropped, girls are encouraged to wear a dress or top with straps or sleeves. Off-the-shoulder clothing is discouraged.

- 4. We will have a mirror for you to use but, once again, we will not be adjusting your hair. That part is completely up to you.
- Casual pictures will be made next. These will be made outdoors around Barge Commons and Askew Hall. We allow (and recommend) up to 2 outfit changes. This gives you a variety of choices.
- 6. You may bring your dog or dogs. The dogs MUST be on a leash. If you bring a dog, you need to bring a handler. DOGS MUST REMAIN ON THE LEASH, AND OUTSIDE, AT ALL TIMES! If you would like to bring a pet that is not a dog, you MUST contact us first.
- 7. You may also bring siblings, the family, musical instruments or whatever you would like as part of your photographs.
- 8. Your feet will show in some of these pictures. Please make a wise choice of shoes!

Please contact us with questions info@gemshots.com (preferred method) [fastest response] 404.502.0036 (leave short message and phone number) [EMAIL IS BEST!!!]

Thank you, Gemshots