

## GEMSHOTS

Email (preferred method): [info@gemshots.com](mailto:info@gemshots.com)

Phone: 404-502-0036 (leave short message and phone number, **(send email if possible)**)

### **Pace Academy Senior Portrait Appointment Instructions**

#### **To the Pace Academy Class of 2027 and Parents:**

We are pleased to have the opportunity to provide the portraits for your senior year. If you read and follow the instructions, your portrait sitting will be quick and smooth. The most important thing currently is to make your appointment in a timely manner.

**PLEASE MAKE YOUR APPOINTMENT BY May 1<sup>st</sup>!**

When making the appointment, please use the **STUDENT'S** name.

When making the appointment, please use a **PARENTAL** (preferably Mom's) email.

Due to adverse lighting conditions, we only accept morning appointments.

The **appointment fee** will be collected by credit card at the time the appointment is made. If a student does not attend the photo session and does not cancel the appointment in a timely manner, \$100 of the fee paid will be forfeited and will be collected again when making a new appointment.

This year, we have one appointment date in April and four dates in June. This is designed specifically for students who will be out of town later in the summer. Don't forget about **sports camps** and last-minute **vacations!** Also, (**READ THIS PART**) the weather is typically much nicer in April and early June as opposed to August.

To book your appointment, visit [www.gemshots.com](http://www.gemshots.com), click "Book Senior Appointments" and follow the prompts. You will find instructions for making an appointment as well as information about our picture-day procedures. Please read all the information provided so you understand the options available.

Available dates are April 26, June 3, 4, 5, August 10, 11, 12.

If you have any questions or concerns, please contact us:

Email (preferred method): [info@gemshots.com](mailto:info@gemshots.com)

Phone: 404-502-0036 (leave short message and phone number, **(send email if possible)**)

Thank you!

Jim Matthews

Gemshots

## Pace Academy Senior Portrait Appointment Options for 2027

1. Student Full Session Digital Appointment \$495

This is the same session we have offered for 12 years at Pace. **This is where you own all images in your gallery.** This option became available in 2020 and has been the most popular offering since. You can download and use the images for any purpose. We start with the formal (yearbook) photo then move to the courtyard area behind the Castle. **You can add your dog and other items such as sports equipment and/or musical instruments.** We recommend 2 different outfits for the outdoor portion. If you want to add your family or siblings, please go to the next option.

2. Family and Siblings Digital Appointment \$525

This option is the same session as detailed above with the addition of some family pictures in the courtyard. **You own these images as well.**

3. Student Ala Carte Appointment \$225

This is the same session as described in #1 but **you do not own the images.** The images will be available with **Ala Carte pricing.** You may add your dog to these photos but no family or siblings.

4. Bare Essential Appointment \$95

If you have no interest in a full-service portrait session, this is for you. We will do the required formal (indoor) sitting for the yearbook. Then we will make a few images in the courtyard. Your gallery will consist of 12 to 15 images. You will be able to purchase prints and/or digital files as needed, **with Ala Carte pricing.**

Make your appointment using the **STUDENT'S NAME!** Please do NOT use the parent's name.

Make your appointment using a **PARENTAL EMAIL!** Please do NOT use a student email.

GEMSHOTS

Email (preferred method): [info@gemshots.com](mailto:info@gemshots.com)

Phone: 404-502-0036 (**send email if possible**)

### **PACE ACADEMY 2027 SENIOR PORTRAIT INSTRUCTIONS**

On April 26, please report to the Seaman Family Student Commons. On all other dates, please report to Room 200A in the Upper School's Woodruff Library.

- Formal pictures will be made first. GIRLS are asked to wear a black top/dress for this photo. Don't forget to bring the proper jewelry for this shot. BOYS should dress in coat and tie AT HOME (tie your own tie) and don't forget proper shoes with this outfit as your feet will show in some pictures.
- Casual pictures will be made next. These will be made outdoors in the courtyard area behind the Castle. We allow (and recommend) up to 2 different outfit changes. This gives you a variety of choices. You may also bring your dog (on a leash, with someone to hold the leash), siblings, musical instrument, family or whatever you would like as part of your photographs. If you would like to bring a pet that is not a dog, please contact us first.

Other instructions:

Hairstyle, jewelry placement (necklace clasps for example), collars buttoned and centered tie knots, should all be checked in a restroom mirror before entering the studio for the formal picture. We will not be changing hair placement on the girls as we have in the past. We will have a mirror available in the studio for last-second adjustments.

Many of the outdoor portraits will be full-length so please make a WISE CHOICE OF SHOES.

Be aware that small details like fingernails and wrinkles in clothing will show in several photographs. Artwork services will be available for a fee.

Thank you, and we will see you on picture day!

Jim Matthews

## Pace Academy Senior Portrait Considerations

Please read this to understand certain limitations to your portrait sitting.

1. Family Photos

We try to take family pictures first so that other family members may leave if needed.

2. Fashion for your DOG

Many of you will be bringing your dog. We have photographed hundreds of them. You are required to keep the dog on a leash AT ALL TIMES and to have a “handler” to hold the dog when it is not in the pictures. Your dog’s LEASH will be visible in most photos. While a neon green leash is easy to see, it can be distracting. Artwork can be done but there is a fee associated with that.

3. Pets

As noted above, we welcome dogs (and handlers) for your photo session. If you want to bring a pet that is NOT a dog, you must contact Gemshots first. Most likely, we will gladly make the pictures but with some possible limitations.

4. Retakes

If you desire a retake of your formal (yearbook) photo, the fee will be \$25. That can be done on any day when we are scheduled for senior portraits. If your appointment is in the final session of senior portraits, there will be no opportunity for a retake.

5. Retouching

Basic “retouching”, which removes facial blemishes and some stray hairs, will be available for \$10 per image. Advanced editing requests will be available starting at \$25 per image.

IMAGES FOR YEARBOOK will be retouched whether you purchase them or not.

Thank you,

Gemshots